

Contents

| | |
|--------------------------------|---|
| Instant access to all features | 2 |
| Multiple visitor flows | 3 |
| iPad features | 4 |
| Mobile app features | 5 |
| Web dashboard features | 6 |
| Reports and analytics | 6 |
| Pre-registration | 7 |
| Badge printing | 7 |
| Brilliant support | 8 |
| Integrations | 8 |
| Enhanced Security Pack | 9 |
| Workflows | 9 |



Sine's comprehensive set of features are available on all our plans.

Instant access to all features



Web, mobile & iPad check-in

Check-in visitors, contractors and staff via the web, mobile or iPad.



Unlimited Hosts

Upload unlimited Hosts at your site. Allow them to receive an alert via SMS, email or push notification when their guest arrives. Mask your host directory at high-risk sites. Sync your employee directory to Sine. Set Hosts by visitor type.



Unlimited Messaging

Hosts can receive SMS on ALL plans. Send SMS notifications to visitors and contractors. No need to worry about buying separate SMS credits, everything is included!



Unlimited iPads

Sync unlimited iPads to your site and fast track the check-in process at multiple access points.



Unlimited data usage

Your data will never be deleted, with no constraints on time or volume. Sine scales with your usage from one site to thousands of sites.



Employee in/out

Customise employee check-in for speed and efficiency. Allow return check-in, pre-fill of forms, and select Host requirements, or no Host requirements as needed.



Photo ID enabled

Capture photo ID of your guests with all our plans with the option to take a new photo of returning users each time they check-in. Enable or disable this feature depending on your security requirements.



Print visitor badges

Automatically print self-adhesive badges with all Sine plans. Add Wi-Fi passwords and identify your guests more readily. Skip badge printing for staff or deliveries as required. Print badges with or without visitor's photo.



Host mobile app

Allow Hosts to accept or reject visitors or entry requests right from the Sine Pro mobile app. Ideal to approve or decline special permit requests and to enhance security levels at your site.



Evacuation ready

Access live evacuation lists in an instant. Print, email or access live on-site visitor lists in case of a drill or emergency. Send group notifications via push notification or email.



International language support

SinePoint Pro for iPad supports: English, English (US), Danish, Croatian, Polish, Serbian, Swedish, German, Spanish, Italian, Portuguese, Greek, French, Dutch, Russian, Turkish, Chinese (simplified), Chinese (traditional), Japanese, Korean, Bahasa Indonesian.

Switch between languages for multinational sites, choose your check-in language for each visitor.

Multiple visitor flows



Custom visitor types

Set custom visitor types from visitors, contractors, staff, students, couriers or set your own custom names.



Custom visitor flows

Depending on the visitor type selected, display custom entry and exit forms to ensure your visitors are being presented with the relevant information.



Custom entry forms

Capture visitor data with fully customisable text, numeric, multiple-choice, multiple-selection, correct answer, Yes/No, fixed image and signature fields. Fields can set to required or optional. Pre-fill responses for fast repeat access.



Evacuation diagrams & safety entry forms

Display evacuation diagrams and safety information to your visitors each time they visit site. Pre-fill responses for fast repeat access.



Exit forms and incident reports

Visitors and contractors can check-out at the end of their visit. Useful for incident reporting, key return and keeping track of who's on site.



Legal agreements / NDAs

Have your visitors sign NDAs and legal agreements on entry and exit with all plans. Copy legal in on all documents.



Export signed NDAs and agreements

Automatically send signed agreements to a specified email address when a visitor checks in. Great for keeping legal or compliance in the loop.



Special permit approvals

Hosts can approve or reject a contractors special permit request. Ideal to flag high risk works at site.

iPad features



Instant set-up

Get started with SinePoint Pro within minutes. Just sync to your Sine account.



Photo verification

Turn on or off photo capture via the SinePoint Pro iPad App and increase security at your site. Photo capture included with all plans. You can also force repeat Photo ID on each check-in for added security.



Company branding

Add your company's logo and website backgrounds to display on the Sine iPad app. Display a slideshow of 3 custom backgrounds.



Fast repeat access

Your repeat visitors and contractors just need to enter their mobile number or email to gain fast repeat access. We never allow re-entry by name alone.



Fast check-out

Visitors can check out quickly straight from the iPad or mobile app. Front desk and Hosts can also check-out visitors from the web dashboard.



QR scan to check-out

Visitors can check out using their QR coded badges. Each QR code is assigned to each individual for that visit only.



Deliveries and courier one-tap check-in

Enable one-tap check-in for couriers and deliveries. Set up your mailroom to receive notifications that a delivery has arrived or an item is ready for collection.



Device management

Add Sine's device management to your iPads and forget about Apple IDs. Detect if your iPad is offline (extra costs apply for iPad device management).

Mobile app features



Free mobile check-in

Free mobile check-in for busy repeat visitors and contractors with the SinePro mobile app on iPhone and Android.



Geofencing check-in

Sine for mobile is location-aware. Check-in and out of a site when you are on site and within a pre-set geofence. Receive entry and exit notifications to remind your visitors, contractors and staff to check-in and out.



QR code check-in

Add more precision to the location of your visitors' check-in and check-out using QR code wall posters on site. Ideal for remote sites – no iPad required which keeps setup costs lower.



Smart notifications

Check-in, check-out, dismiss and even remove nearby notifications for sites you no longer visit, right from your lock screen.



ID check for mobile

Require that visitors and contractors using the Sine mobile Apps have verified their identity. Make photo ID, mobile number verification and email verification mandatory for site entry.



Document upload to profile

Visitors and contractors can upload documents, certificates and licence images directly to their mobile app profile, viewable when they check-in and automatically added to your sites records.



Host messaging and check-out

Hosts can swipe to reveal messaging to visitors and check-out of visitors. Ideal to let your visitors know you are on your way to meet them. Send custom messages.

Web dashboard features



Web check-in

Allow front desk and your Hosts to check in and out visitors right from the web dashboard. No iPad required.



Live Activity feed

See who is checked in and who is checked out at a glance. Search by visitor name, status (checked-in/out, rejected) or site location.



Team and collaborators

Invite your colleagues and team. Set permissions and restrict access based on team privileges (Front Desk and Security, Team or Site Admin, Reporting Only).



Add notes

Add notes to each visitor entry. Ideal to add pass numbers, keys and record asset allocation to each visitor.



Host delegates

Hosts can set a single delegate (i.e. an Exec assistant or safety officer) or a group of delegates to receive Host notifications on their behalf.



Host by visitor type

Customise which visitors are required to delegate a Host on check-in. Further customise Hosts by selecting which visitors need Host approval for check-in.



Single sign on*

Use your current identity provider (IdP) with Sine to log in all of your onsite staff without needing another password.

* Enterprise plan required.

Reports and analytics



Powerful reporting

Generate detailed reports over all sites or one site. See data on both checked-in visitors and exceptions, filtered by sites, times, and device used. Export data into CSV and see the full picture.



Auto reporting

Set up automatic daily reports and share reports with your team. Set a time of day you wish to receive your daily report.



Portfolio ready

View reports across a portfolio of sites on your account. Get the helicopter view of all check in and compliance activity across your portfolio.

Pre-registration



Web invites

Front Desk and Hosts can use the web dashboard to invite visitors to your site.



Calendar integration

Just copy Sine into your meeting requests for Outlook, Google Cal and iCal, and front desk will know who is coming in advance.



Bulk invite upload

Upload your guest list into Sine via CSV and invite larger groups of guests or contractors to your site.



Fast Track access

Invite visitors and contractors to site with an email containing a QR code for instant scan in on arrival.



Invitation required mode

Add another layer of security by requiring your visitors and/or contractors to have a valid invite to check into site.

Badge printing



Instant badge printing

Print custom badges in black & white or colour from your SinePoint Pro iPad, SinePro mobile app or SineWeb dashboard.



Pre-print guest badges

Pre-print guest badges that have been pre-registered. Print one badge or all badges. Great for events and conferences.



Mobile app printing

Visitors and contractors checking in on Sine Pro for mobile can have their badges printed instantly.



Web dashboard printing

Print badges directly from your web dashboard. Connect your printer directly to your desktop or print via the iPad.



Unlimited printers per site

Add unlimited printers to your Site to cover multiple access points.



Printer out-of-paper alerts

Receive alerts when your Brother badge printer has run low on paper and when normal service has been restored to your printers.

Brilliant support



Real people, real support

All plans are supported by our dedicated global support team via live chat, email and telephone.



Enterprise support

Let the Sine support team set up all branding, entry and exit forms and establish your Sine account with no fuss. Extra costs apply for account setup.

Integrations



Employee directories

Sync your Active Directory with Sine's Host list and keep your Hosts data up-to-date automatically.



Inductions and HSE systems*

Integrate Sine with popular induction and safety systems and check your contractors are inducted or compliant on arrival at site.



Guest Wi-Fi

Integrate Sine with guest Wi-Fi systems and provide your visitors with guest login details on check-in.



Make your own

With the Sine WebHook service you can write a custom integration very quickly to any endpoint you decide to set.



View active integrations

From the Site List page, view all active integrations allocated per site.



Key management Systems*

Automatically assign individually purposed key sets to verified contractors with our key cabinet integrations.

* Additional charges may apply.

Enhanced Security Pack*



Facial recognition

Have your guests check-out with Sine's FaceCheck feature. Facial recognition allows the visitor or contractor to check-out using just their face.



Watchlists

Create specific watchlists with Sine's feature Watchlists and ensure your hosts are ready to impress as a VIP enters the building, or warn staff of the arrival of an unwanted guest.

* Enterprise plan required.

Workflows*



Inductions

Create detailed company & site-specific inductions for contractors to complete prior to attending site.



Permits

Complete and request approval of special permit requests, SWMS, and other documents prior to site arrival.



Integrate with Sine Core

Prevent check-in unless a valid Workflow is present - only inducted contractors can access your site.



Mobile Friendly

Contractors can easily complete workflows on the move via their mobile phone or computer.

* Additional charges apply.

[SIGN-UP FOR A FREE TRIAL NOW](#)

sine.co

Still have questions?



Contact us at support.sine.co



Message us at support@sine.co